



**WSSPC Board of Directors Meeting
Oklahoma City, Oklahoma
April 28, 2017**

MINUTES

Present: (*WSSPC Board member)

*Ryan Arba, California Governor's Office of Emergency Services (proxy for Mark Ghilarducci)
*Steve Masterman, Alaska Division of Geological and Geophysical Surveys
*Peter McDonough, Utah Seismic Safety Commission
Erin Mommsen, Western States Seismic Policy Council
*Matthew Morgan, Colorado Geological Survey (proxy for Karen Berry)
*Brad Richy, Idaho Office of Emergency Management
Patti Sutch, Western States Seismic Policy Council
Susan Walker, New Mexico Department of Homeland Security and Emergency Management

Absent:

*John Metesh, Montana Bureau of Mines and Geology
*Mike O'Hare, Alaska Division of Homeland Security and Emergency Management

Call to Order and Introductions – Peter McDonough, WSSPC Board Chair

The meeting was called to order by Peter McDonough and all present introduced themselves.

Approval of Minutes from November 8, 2016 – Peter McDonough

MOTION: To approve the minutes of the WSSPC Board meeting of November 8, 2016 (Brad Richy).

SECOND: Ryan Arba.

VOTE: Unanimously approved.

Executive Director Report - Patti Sutch

- Patti reviewed the financial information contained within the Meetings Notebook, describing the first level of accounting in Quickbooks used for the WSSPC financial year and cooperative agreements (expenses only). Then, she allocates the time spent on each task in the FEMA Work Plan, creating the second level of accounting, which gives time and expenses, and this is what is reported to FEMA.
- The FY16 cooperative agreement has \$218,000 for the WSSPC base amount and \$125,000 for 7 state support projects: Alaska Workshop, Hawaii printing, Idaho public awareness campaign, Las Vegas billboards, Nevada and Wyoming non-structural mitigation, and NEPM travel support for the WSSPC states and territories. A time extension will be requested to complete the Alaska Workshop project.
- The FY15 cooperative agreement is completed except for requesting the final amount of \$2315.39. An extension was applied for on March 30 and we do not have an answer yet.
- We have 9 Affiliate members this year.
- The Annual Report covering the WSSPC fiscal year ending November 30, 2016 has been printed and is also linked on the WSSPC website.

Pete McDonough thanked Patti and Erin for their work in arranging the meeting.

Election of Board of Directors – Peter McDonough

Three Board members' terms expire this year. They have consented to serve another 2 year term with WSSPC member approval: Karen Berry (CO-GS), Mark Ghilarducci (CA-EM), and Peter McDonough (At Large, SC).

MOTION: To move forward the proposed slate to the members (Ryan Arba).

SECOND: Brad Richy.

VOTE: Unanimously approved.

Review of 2017 Draft Policy Recommendations – Peter McDonough

Policy Recommendation 17-1: Improving Tsunami Public Education and Warning Procedures for Distant and Local Sources

MOTION: To move forward to the members (Steve Masterman).

SECOND: Ryan Arba.

VOTE: Unanimously in favor.

Policy Recommendation 17-3: Earthquake Monitoring Networks

MOTION: To move forward to the members (Brad Richy).

SECOND: Steve Masterman.

VOTE: Unanimously in favor.

Policy Recommendation 17-4: Identification and Mitigation of Unreinforced Masonry Structures

MOTION: To move forward to the members (Ryan Arba).

SECOND: Brad Richy.

VOTE: Unanimously in favor.

Policy Recommendation 17-5: Earthquake Emergency Handbook for First Responders and Incident Commanders

MOTION: To remove completed policy (Steve Masterman).

SECOND: Ryan Arba.

VOTE: Unanimously in favor.

Policy Recommendation 17-6: Post-Earthquake and Tsunami Information Management Systems

MOTION: To move forward to members and discuss it with them (Steve Masterman).

SECOND: Ryan Arba.

VOTE: Unanimously in favor.

Policy Recommendation 17-7: Earthquake Early Warning Systems

MOTION: To move forward to the members as written (Ryan Arba).

SECOND: Brad Richy.

VOTE: Unanimously in favor.

Policy Recommendation 17-8: Seismic Design and Construction of New Schools

Susan Walker (NM-EM) on behalf of her Director Jay Mitchell said that the recommendation should leave the funding up to the local or federal governments, and recommended that "state " be removed in the last sentence of the recommendation.

MOTION: To remove "state" and move it forward to the members (Steve Masterman).

SECOND: Brad Richy.

VOTE: Unanimously in favor.

EERI Policies – Patti Sutch

The five EERI policies that WSSPC was asked to review generated a few responses from the members. The Board commented that local communities will struggle to meet the “Free by 2033” date. Patti will communicate the comments back to EERI.

Future Meetings – Patti Sutch

The next Board meeting will be in Sacramento December 7. Patti will be on vacation November 6-20, 2017.

Adjournment – Peter McDonough

MOTION: Move to adjourn (Peter McDonough).

SECOND: Brad Richy.

VOTE: Unanimously in favor.

The meeting was adjourned.

Respectfully submitted,

Patricia L. Sutch, WSSPC Secretary