MINUTES

Present:
Karen Berry, Colorado Geological Survey
Johanna Fenton, Western States Seismic Policy Council
Mark Johnson, California Governor’s Office of Emergency Services, proxy for Board Member Mark
Ghilarducci
Keith Knudsen, U.S. Geological Survey
Pete McDonough, Utah Seismic Safety Commission
John Metesh, Montana Bureau of Mines and Geology
Dave Norman, Washington Division of Geology and Earth Resources
Mike O’Hare, Alaska Department of Homeland Security and Emergency Management
Patti Sutch, Western States Seismic Policy Council

Absent: Brad Richy, Idaho Bureau of Homeland Security
Wendy Phillips, DHS/Federal Emergency Management Agency

Call to Order and Introductions:
Board Chair Dave Norman called the meeting to order and all present introduced themselves.

Approval of Minutes of April 24, 2015:
MOTION: To approve the minutes of the Board meeting April 24, 2015 (Mark Johnson).
SECOND: Pete McDonough.
VOTE: Unanimously in favor.

Review of Annual Business Meeting Minutes April 24, 2015:
MOTION: To accept the Business Meeting minutes (Pete McDonough).
SECOND: Mike O’Hare.
VOTE: Unanimously approved.

Executive Director Financial Report:
1. Patti Sutch reported cash on hand through the end of October 2015 is $145,441.57. October
expenses were not final or billed but were approximately $26,962.89. The WSSPC fiscal year
that started December 1, 2014 to date is approximately $1050 in the black, but this may change.
2. The FEMA FY14 Cooperative agreement through the end of July 2015 was underspent. This is
due to WSSPC hours shifted to state support projects. State projects supported printing for
Arizona and Wyoming, supported an earthquake preparedness billboard campaign for northern
Nevada, and supported WSSPC member travel to the National Earthquake Program Managers
meeting in Charleston, South Carolina.
Review of MGO Proposal (Tab 6):
MOTION: To approve costs associated with the accounting system review by MGO, CPA (Mike O’Hare).
SECOND: Mark Johnson.
Discussion: Costs should be monitored and the Board informed of the costs. Mike O’Hare amended his motion.
AMENDED MOTION: To approve costs associated with the accounting system review by MGO, CPA, not to exceed $3000 to start (Mike O’Hare).
SECOND: Pete McDonough.
VOTE ON AMENDED MOTION: Unanimously in favor.

FY15 State Support Projects:
WSSPC is supporting workshops for Hawaii and Alaska, preparation of a first responder earthquake handbook, support for an earthquake preparedness billboard campaign for Las Vegas, Nevada and support for WSSPC members to travel to the National Earthquake Program Managers meeting and 2016 National Earthquake Conference that will be held in Long Beach, California May 2-6, 2016.

Mark Johnson suggested that we get input from the CPA on any limits in the Super Circular.

Adoption of Bank Resolution
The corporate Vice President position is vacant and the Vice President serves as the Vice Chair of the Board. That person is needed to be a signatory on the bank accounts.

MOTION: Appoint Brad Richy to be Vice Chair/Vice President (Mike O’Hare).
There was no Second; Mike O’Hare withdrew his Motion.

MOTION: To appoint Pete McDonough as Vice President/Vice Chair (Mark Johnson).
SECOND: Mike O’Hare.
VOTE: Unanimously in favor.

MOTION: To adopt the bank resolution (Mark Johnson).
SECOND: Karen Berry.
VOTE: Unanimously in favor.

BREAK

Financial Policies and Procedures document
The document was reviewed; there was one question about how income is handled.
MOTION: To adopt the Financial Policies and Procedures document (Mark Johnson).
SECOND: Karen Berry.
VOTE: Unanimously in favor.

FEMA Report – Wendy Phillips
The FEMA Report was cancelled.

USGS Report – Keith Knudsen
Publications - There has been recent media attention on earthquakes from the New Yorker article and the San Andreas movie. There is also a new risk assessment of U.S. population exposed to ground shaking in a Spectra article. USGS Circular 1188, Requirements for an Advanced National Seismic System,
has been updated, and a new version of ANSS 2016-2025, Accomplishments, Priorities, and Opportunities. Another recent publication on recurrence intervals for Cascadia has suggested 20 events in the past 10,000 years.

CREW Risk Communication Coordination Plan – a plan for the Pacific Northwest. The Board asked how WSSPC can get involved.

Earthquake Early Warning (EEW) – Budget is flat, and there is no budget for FY16, but additional funds are proposed for EEW and induced seismicity. The Continuing Resolution ends December 11.

NEMA Earthquake Subcommittee
Patti described the formation of the Earthquake Subcommittee, its composition, and action items. Reauthorization of NEHRP was a high priority.

LUNCH BREAK and CGS Tour

Policy Recommendations Review
Policy Recommendation 16-1: Rapid and Effective Tsunami Identification and Evacuation Response
Discussion: The policy should have terminology that coincides with California. (California uses “near source” rather than “local”).
MOTION: Approve the policy recommendation with the terminology changes (Mark Johnson).
SECOND: John Metesh.
VOTE: Unanimously approved.

Policy Recommendation 16-3: Post-Earthquake Technical Clearinghouses
MOTION: To approve Policy Recommendation 16-3 as written (Pete McDonough).
SECOND: Mark Johnson.
VOTE: Unanimously approved.

MOTION: To approve Policy Recommendation 16-4 with modifications to the last sentence of the Executive Summary (Mike O’Hare).
SECOND: Mark Johnson.
VOTE: Unanimously approved.

Policy Recommendation 16-6: Post-Earthquake Information Management System
MOTION: To approve Policy Recommendation 16-6 as written (Mark Johnson).
SECOND: Mike O’Hare.
VOTE: Unanimously approved.
Comment: Identify partners to move it forward. Add the NEMA Earthquake Subcommittee to the Facilitation and Communication section as a potential facilitator.

Policy Recommendation 16-7: Seismic Design of New Schools
MOTION: To table the recommendation and return it to the Engineering, Construction, and Building Codes Committee, reduce the double negatives, and include the support of the California Seismic Safety Commission (Mike O’Hare).
SECOND: Mark Johnson.
VOTE: Unanimously in favor.
MOTION: To approve the policy as written and send to EERI (Mike O’Hare).
SECOND: Pete McDonough.
VOTE: Unanimously approved.

Policy Recommendation 16-11: Reliability of Lifeline Services
MOTION: To approve Policy Recommendation 16-11 as written (Mike O’Hare).
SECOND: Mark Johnson.
VOTE: Unanimously approved.

Policy Recommendation 16-12: Earthquake Actuated Automatic Gas Shutoff Devices
MOTION: To approve Policy Recommendation 16-12 as written (Mark Johnson).
SECOND: Mike O’Hare.
VOTE: Unanimously approved.

Policy Survey Results
Discussion centered around what is needed to implement the survey results. Suggestions were to apply the survey to the next work plan, look at a 3-year time frame, and create pie charts or bar graphs for displaying results.

New Business
- Pete McDonough is now a volunteer advisor to FEMA Region VIII.
- Dave Norman is asking the legislature for earthquake and tsunami positions. Washington Division of Geology and Earth Resources has received funding for LiDAR for landslides. The Washington Emergency Management Council is working on the Resilient Washington initiative.
- Mark Johnson reported that the wireless industry is getting involved in Earthquake Early Warning in California.

Adjournment
Meeting was adjourned by Chair Dave Norman.

Respectfully submitted,

Patricia L. Sutch, WSSPC Secretary