MINUTES

Present:
Ryan Arba, California Governor’s Office of Emergency Services
Karen Berry, Colorado Geological Survey
Johanna Fenton, Western States Seismic Policy Council
Ann Gravier, Alaska Division of Homeland Security and Emergency Management
Todd Herrera, Idaho Bureau of Homeland Security
Kate Long, California Governor’s Office of Emergency Services
Ron Lynn, Nevada Earthquake Safety Council
Peter McDonough, Utah Seismic Safety Commission
John Metesh, Montana Bureau of Mines and Geology
Dave Norman, Washington Geology and Earth Resources Division
Wendy Phillips, Federal Emergency Management Agency
Mark Stephensen, Idaho Bureau of Homeland Security
Patti Sutch, Western States Seismic Policy Council

Call to Order – Dave Norman
Board Chair Dave Norman called the meeting to order and all present introduced themselves.

Approval of November 18, 2015 Board of Directors’ Meeting Minutes
MOTION: To approve the minutes of the Board meeting November 18, 2015 (Peter McDonough).
SECOND: Karen Berry.
VOTE: Unanimously approved.

Executive Director Report
Patti Sutch pointed out the WSSPC financial statements and Income & Expense statement in Section 2 of the Annual Report for the last full fiscal year. The FEMA cooperative agreement that was completed in the last fiscal year was also included there. The current WSSPC fiscal year finances and the current FEMA cooperative agreement budget and expenses are shown in the Meetings Notebook in Tab 4.

State projects this year include reimbursements for earthquake program managers to attend the National Earthquake Program Managers meeting and the National Earthquake Conference. We supported workshops in Hawaii and Alaska, billboards in Nevada with earthquake messages, and creating an earthquake response handbook for first responders.

Office changes include signing with a new payroll company, a new workers comp policy, and return of the medical plan to a July 1 –June 30 year to match all of the other benefits plans. We have set up a Lands End store for individuals to order any WSSPC logowear; details will appear on the website.

Board of Directors for 2016-2018 Terms
Dave Norman announced that he will not run for another term, and Steve Masterman (AK-GS) has agreed to put his name in to fill the vacancy, starting December 1, 2016.
FEMA Report
Wendy Phillips reported that the timeline for the states to submit their projects was presented at the NEPM: May 31 for the states to prioritize projects and submit them to FEMA, and June 30 for FEMA to respond back to the states. Awards to the consortia will be made by the end of September.

Policy Recommendations
PR 16-1: Rapid and Effective Tsunami Identification and Response
The Tsunami Committee added Earthquake Early Warning to the policy statement, referring to WSSPC Policy Recommendation 14-7.
MOTION: Remove the policy number 14-7 from the policy statement (Karen Berry).
SECOND: Peter McDonough.
VOTE: Unanimously in favor.

PR 16-3: Post-Earthquake Technical Clearinghouses
MOTION: To approve the addition of tsunami to the policy (Karen Berry).
SECOND: Ann Gravier.
VOTE: Unanimously in favor.

PR 16-4: Seismic Provisions in the 2015 International Building Codes
MOTION: to accept the policy as written (Peter McDonough).
SECOND: Karen Berry.
VOTE: Unanimously in favor.

PR 16-10: Joint Policy for the Evaluation and Seismic Remediation of School Buildings
MOTION: To accept the policy as written (Peter McDonough).
SECOND: Karen Berry.
VOTE: Unanimously in favor.

PR 16-11: Reliability of Lifeline Services
MOTION: To accept the policy as written (Peter McDonough).
SECOND: Karen Berry.
VOTE: Unanimously in favor.

PR16-12: Earthquake Actuated Automatic Gas Shutoff Devices
MOTION: To accept as amended (Ann Gravier).
SECOND: Peter McDonough.
VOTE: Unanimously in favor.

New Business
Patti Sutch asked if the Board would consider adding endorsements by other organizations to the policies. There was no discussion.

Adjournment
The meeting was adjourned.

Respectfully submitted,

Patricia L. Sutch, WSSPC Secretary